

CABINET FORWARD WORK PLAN


1 NOVEMBER 2020 TO 28 FEBRUARY 2021

Published on 2 October 2020

Re-published on 5 October 2020 – Addition of a Cabinet Member decision requiring 28 days notice

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as ()

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
 - exceeds £4million including any optional extension period; or
 - involves the transfer of 50 or more employees in or out of the council; or
 - relates to a matter which is commercially, politically or strategically sensitive.
7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Cllr Philip Whitehead	Leader of the Council and Cabinet Member responsible for Economic Development, Military-Civilian Integration and Communications
Cllr Richard Clewer	Deputy Leader of the Council and Cabinet Member responsible for Corporate Services, Heritage, Arts, Tourism, Housing and Communities
Cllr Pauline Church	Cabinet Member responsible for Finance and Procurement and Commercial Investment
Cllr Laura Mayes	Cabinet Member responsible for Children, Education and Skills
Cllr Simon Jacobs	Cabinet Member responsible for Adult Social Care, Public Health & Public Protection
Cllr Ian Blair-Pilling	Cabinet Member responsible for ICT, Digitalisation, Operational Assets and Leisure & Libraries
Cllr Toby Sturgis	Cabinet Member responsible for Spatial Planning, Development Management and Property
Cllr Bridget Wayman	Cabinet Member responsible for Highways, Transport and Waste

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to committee@wiltshire.gov.uk by 12.00 noon three clear working days before the meeting. Please contact Democratic Services on 01225 718221 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author and Associate Director	To be considered in Private
November 2020 - Plan published on 2 October 2020						
3 Nov 2020 COVID-19 Update	Non-Key An update on work to address the pandemic in Wiltshire	n/a		Cllr Philip Whitehead philip.whitehead@wiltshire.gov.uk	Layla Bridger layla.bridger@wiltshire.gov.uk Terence Herbert	Open
3 Nov 2020 Financial Year 2020/21 - Q2 Budget Monitoring	Non-Key To report to Cabinet on the Councils financial position as at the end of quarter 2 of the financial year 2020/21. The report will include the latest return to Govt on the estimated financial impacts of COVID-19 on the Council, as well as the forecast overall financial position for the Council as at the end of August 2020.	Report will be subject to the Covid-19 Scrutiny Task Group but no consultation is planned		Cllr Pauline Church pauline.church@wiltshire.gov.uk	Lizzie Watkin Andy Brown	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>3 Nov 2020 MTFS 2021/22 - Budget Assumptions</p>	<p>Non-Key To report to Cabinet on the assumptions included within the financial planning modelling for the next financial year (2021/22). The report will include underlying assumptions on inflation, growth and funding.</p>	<p>N/A</p>		<p>Cllr Pauline Church pauline.church@wiltshire.gov.uk</p>	<p>Lizzie Watkin Andy Brown</p>	<p>Open</p>
<p>3 Nov 2020 In House Learning Disability Services Report</p>	<p>Key Decision The report will highlight the changes made to the in house learning disability services offer as a result of Covid19 restrictions and will propose new ways of working which will potential change and enhance the offer made to new and existing service users.</p>	<p>Existing service users and their families Voluntary and third sector organisations who support individuals across the County who have a Learning Disability. Informal discussions have already taken place as a result of the changes made to services as a result of the Covid19 restrictions.</p> <p>Once Cabinet have viewed the report formal consultation may be required with the wider group of existing service users.</p>		<p>Cllr Simon Jacobs simon.jacobs@wiltshire.gov.uk</p>	<p>Claire Edgar claire.edgar@wiltshire.gov.uk Claire Edgar (Director - Learning Disabilities and Mental Health)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>3 Nov 2020 Housing revenue account business plan and revised capital programme</p>	<p>Key Decision This report seeks consideration of the HRA business plan and the revised capital programme that seeks to target expenditure to address climate change</p>	<p>Housing board Housing board have been consulted on the proposals at their meeting on the 23rd September</p>		<p>Cllr Richard Clewer richard.clewer@wiltshire.gov.uk</p>	<p>Simon Hendey simon.hendey@wiltshire.gov.uk Simon Hendey (Director - Housing and Commercial)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>3 Nov 2020 The Maltings and Central Car Park, Salisbury – Regeneration Update and River Park Scheme</p>	<p>Key Decision This report provides main considerations to cabinet and seeks approval to progress the following matters:</p> <p>1. Impacts of the Covid-19 pandemic on the council’s delivery of the regeneration programme for the Maltings and Central Car Park site in Salisbury, and next steps to be taken in progressing this scheme with a view to progressing the acquisition of third party assets to enable the council to deliver its objectives</p> <p>2. Progress made on developing the River Park scheme in collaboration with the Environment Agency, including the repurposing of the Local Growth Fund allocation in partnership with the Local Enterprise Partnership and the deliver programme for this critical flood mitigation and environmental enhancement project which will unlock the regeneration of the Maltings and Central Car Park while reducing flood risk for a significant number of residential and commercial properties in</p>	<p>In public and with statutory consultees (including Natural England, Historic England)</p> <p>Consultation on the Maltings and River Park Masterplans, and Central Area Framework.</p>		<p>Cllr Pauline Church, Cllr Richard Clewer, Cllr Philip Whitehead pauline.church@wiltshire.gov.uk, richard.clewer@wiltshire.gov.uk, philip.whitehead@wiltshire.gov.uk</p>	<p>Scott Anderson, Richard Walters scott.anderson@wiltshire.gov.uk, richard.walters@wiltshire.gov.uk Tel: 01722 434689,</p> <p>Parvis Khansari, Simon Hende (Director - Housing and Commercial)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>3 Nov 2020 The Maltings and Central Car Park, Salisbury – Regeneration Update and River Park Scheme Part 2 Appendix</p>	<p>Key Decision This report provides details on the corresponding public report on matters relating to the financial and business affairs of the parties concerned (including Wiltshire Council), which is exempt information under schedule 12A of the Local Government Act 1972 as amended.</p>	<p>N/A</p>		<p>Cllr Pauline Church, Cllr Richard Clewer, Cllr Philip Whitehead pauline.church@wiltshire.gov.uk, richard.clewer@wiltshire.gov.uk, philip.whitehead@wiltshire.gov.uk</p>	<p>Scott Anderson, Richard Walters scott.anderson@wiltshire.gov.uk, richard.walters@wiltshire.gov.uk Tel: 01722 434689, Parvis Khansari, Simon Hende (Director - Housing and Commercial)</p>	<p>Fully exempt</p>
<p>3 November 2020</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>Not before 3 Nov 2020 Approval to Dispose of the Freehold Interest of an Asset</p>	<p>Non-Key To declare the former St Michael's Primary School site surplus to requirements and to authorise its disposal subject to obtaining the consent of the Secretary of State for Education to the disposal of school land and buildings.</p>	<p>Local Councillors and relevant and statutory officers</p>		<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Mike Dawson, Robert Scott mike.dawson@wiltshire.gov.uk, Robert.Scott@wiltshire.gov.uk</p> <p>Andy Brown, Simon Hende (Director - Housing and Commercial)</p>	<p>Part exempt</p>
<p>December 2020 - Plan published on 6 November 2020</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>1 Dec 2020 Consultation to inform the Wiltshire Local Plan Review</p>	<p>Key Decision To approve the next stage of consultation on the Wiltshire Local Plan Review, in line with the Council's Local Development Scheme.</p>	<p>The consultation documents and process will be outlined in the report. These build on earlier consultations on the Local Plan Review that have involved councillors, partners and the public.</p>		<p>Cllr Toby Sturgis toby.sturgis@wiltshire.gov.uk</p>	<p>Georgina Clampitt-Dix, Tim McCombe georgina.clampitt-dix@wiltshire.gov.uk, tim.mccombe@wiltshire.gov.uk Tel: 01225 713472,</p> <p>Sam Fox (Director - Economic Development and Planning)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>1 Dec 2020 Print Contracts</p>	<p>Key Decision Wiltshire Council has a number of print contracts which have been co-termed to end at the same time in order to maximise the opportunity to delivery savings and efficiency by going out to market at the same time.</p> <p>Contracts for Print are due to end in February 2021. Whilst services have moved to electronic methods (and continue to develop electronic options) were possible there will be an ongoing need to print in these service areas.</p>	<p>Elections - Caroline Rudland R&Bs – Sally Kimber Waste - Parvis Khansari Pensions – Andy Cunningham</p> <p>Yes</p>		<p>Cllr Pauline Church pauline.church@wiltshire.gov.uk</p>	<p>Siham Tahari siham.tahari@wiltshire.gov.uk</p> <p>Ian Gibbons</p>	<p>Open</p>

January 2021 - Plan published on 30 November 2020

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
5 Jan 2021 Leisure Facilities Review and Future Management Options	Key Decision To present the outcomes and recommendation of the Leisure Facilities Needs Analysis Review regarding future Leisure Centre provision and the recommendations for the future leisure centre management model.	TBC TBC		Cllr Ian Blair-Pilling ian.blair-pilling@wiltshire.gov.uk	Louise Cary louise.cary@wiltshire.gov.uk Tel: 01722 434274 Gibbons jessica.gibbons@Wiltshire.gov.uk	Fully exempt
February 2021 - Plan published on 4 January 2021						
2 Feb 2021 School Admissions Policies 2022-2023	Non-Key To determine the School Admission Policies 2022/2023	Consultation will take place as outlined in the School Admissions Code		Cllr Laura Mayes laura.mayes@wiltshire.gov.uk	Debbie Clare debbie.clare@wiltshire.gov.uk Tel: 01225 713010 Helean Hughes (Director - Education and Skills)	Open
